

RETAIL



a career for life...

Accredited Certificate III in Retail

There are many positive benefits to be gained from a career in retail. Retail jobs provide varied and challenging work and the chance to learn valuable skills.

The retail industry offers variety, career opportunities that are growing every year, flexibility of shifts and a wide range of skills for any future employment and many aspects of your personal life.

Australia's retail industry is its largest employer, providing a platform for entrepreneurship and innovation. In 2006 there were 110,488 employees in the SA retail industry, employing one in six workers in the South Australian workforce!

(Information from The Retail Executive: www.retailexecutive.com.au)

To extend your career in retail enrol in the Certificate III in Retail (SIR20207).



EXCELLENCE IN EDUCATION & TRAINING
Level 7 East Wing, 50 Grenfell St, Adelaide SA 5000
Post: PO Box 3485, Rundle Mall PO, SA 5000

TO ENROL Ph: 8410 8938
study@culturalimmersion.sa.edu.au
www.eet-learning.com.au

CERTIFICATE III IN RETAIL



COURSE INFORMATION

The Certificate III in Retail (SIR30207) consists of 3 core and 7 elective units. To undertake this course you will need sufficient and relevant retail employment experience.



CORE UNITS	Course Code
Maintain store safety	SIRXOHS002A
Maintain store security	SIRXRSK002A
Build relationships with customers	SIRXSL004A
ELECTIVE UNITS	Course Code
Coordinate interaction with customers	SIRXCCS003A
Coordinate sales performance	SIRXSL003A
Maintain and order stock	SIRXINV002A
Coordinate merchandise presentation	SIRXMER002A
Maintain employee relations	SIRXMG002A
Coordinate work teams	SIRXMG001A
Balance point-of-sale terminal	SIRXFIN001A

For more information on the Retail industry visit
<http://www.retailexecutive.com.au/>

Career Pathways

This qualification is suitable for an Australian Apprenticeship pathway.

Sales Assistant, customer service representative, crew leader, shift manager, team leader, department manager, assistant store manager, checkout supervisor, merchandise co-ordinator, Trainer.

Tuition and Resource Fees

Tuition Fees: \$2,750

TOTAL COST: \$2,750

Instalment payment plans available

FEES FOR JSA, DES PROVIDERS & AGENCIES

Discounts exist for referrals of 8 or more clients.

Recognition of Prior Learning (RPL) Fee

(This fee is only applicable to applicants undertaking RPL)

RPL Fee: \$ 145 per unit

About the Course

The Certificate III in Retail provides the skills and knowledge for an individual to be competent in retail operations and/or supervision with the need to apply discretion and judgement.

Work would be undertaken in various retail store settings, such as specialty stores, supermarkets, department stores and retail fast food outlets. Individuals may have some responsibility for others and provide or hold specific coordination or support responsibilities within a store team.

Important Information

- Students must **a)** attend work placements and **b)** maintain an 85% attendance rate.
- You will be expected to complete workbooks and will be expected to undertake research.
- Applicants will be interviewed to determine training needs. You may be required to undertake a literacy assessment in order to demonstrate competency at the required level.
- This course requires effective language, communication, and interpersonal skills to work with customers and others. You should be able to read and understand a range of simple texts and write a range of short answers. You should be able to complete straightforward calculations either manually and / or using a calculator. If you need assistance we can offer you language, literacy, and numeracy assistance beyond the course hours for an additional fee.
- If you already have retail skills you can apply for Recognition of Prior Learning (RPL). If you achieve RPL for any unit then you will not have to re-do it. Contact Maria for RPL.

Further Study

Certificates III, IV and Diploma level.

Course Times and Duration

Start Date: available throughout 2012.

Two days per week over 17 weeks (20 nominal hours per week)

Course days are:

9.00am to 3.30pm two days per week.

Course times are subject to change.

Minimum class sizes apply

Excellence in Education & Training is proud to be a member of:



EXCELLENCE IN EDUCATION & TRAINING
Level 7 East Wing, 50 Grenfell St, Adelaide SA 5000
Post: PO Box 3485, Rundle Mall PO, SA 5000

TO ENROL Ph: 8410 8938
study@culturalimmersion.sa.edu.au
www.eet-learning.com.au