



• Course Application Form (International Student)

PERSONAL DETAILS

Family Name (as shown in passport): _____

Given Names (as shown in passport): _____

Date of Birth: _____ Age: _____ Male Female

If the applicant is under the age of 18 they must complete the Guardian Advice Notification Form which is available from our website www.culturalimmersion.com.au or by phoning (08) 8410 8938 (International: +61 8 84108938)

Country of Birth: _____ Citizenship: _____ Passport Number: _____

Passport Expiry Date: _____ Visa Type & Number: _____ Visa Expiry Date: _____

> PLEASE ATTACH A COPY OF YOUR PASSPORT AND VISA TYPE AND NUMBER TO THIS APPLICATION <

APPLICANTS CONTACT DETAILS

Home Phone: _____ Mobile/Cell: _____ Work Phone: _____

Email: _____ Facsimile: _____

Address: _____ Postcode: _____

State/Prefecture/Region: _____ Country: _____

CURRENT STUDY

Are you currently studying in Australia? Yes No If Yes, where? _____

Course name: _____

Start Date: _____ End Date: _____

YOUR ENGLISH PROFICIENCY

Is English your first language? Yes No If Yes, please go to "Course Preferences".

Your IELTS Score: _____ Your TOEFL Score: _____ Your Other Score: _____

Please attach a copy of your score statement.

> If you do not have an English language ranking (IELTS/TOEFL) and you wish to apply for a vocational course please contact us. <

COURSE PREFERENCES

Please indicate (tick) which course or courses you are applying for.

Certificate IV in English Proficiency (Course Code 40495SA CRICOS Code _____). Start Date: _____ End Date: _____

Certificate III in Retail (Course Code SIR30207 CRICOS Code _____). Start Date: _____ End Date: _____

Certificate II in Retail (Course Code SIR20207 CRICOS Code _____). Start Date: _____ End Date: _____

Certificate II in Make-up Services (Course Code WRB20204 CRICOS Code _____). Start Date: _____ End Date: _____

Certificate II in Floristry (Course Code WRF20204 CRICOS Code _____). Start Date: _____ End Date: _____

Other: _____ (Course Code _____, CRICOS Code _____). Start Date: _____ End Date: _____

Other: _____ (Course Code _____, CRICOS Code _____). Start Date: _____ End Date: _____

Other: _____ (Course Code _____, CRICOS Code _____). Start Date: _____ End Date: _____

YOUR EDUCATIONAL QUALIFICATIONS

Highest Qualification: _____ Year Awarded: _____ Awarded From: _____

Are you applying for a Credit Transfer or Recognition of Prior Learning? Yes No

If Yes please attach relevant translated documents that have been certified.

YOUR EMPLOYMENT DETAILS

Please attach details of any relevant employment experience to this application form.

AIRPORT PICKUP AND ACCOMMODATION SERVICES

I require assistance with airport pickup Yes No I require assistance with accommodation Yes No

If you have ticked either of the boxes above you are required to fill out a Homestay and Airport Pick Up application form, which is available from our website at www.culturalimmersion.com.au or by phoning (08) 8410 8938 (International: +61 8 84108938)

STUDENT'S MEDICAL INFORMATION

Emergency Contacts

If we cannot contact you please provide us with a name & telephone number of a person we could contact should your son or daughter (the student) become ill. This can be another relation or host mother or host father or doctor.

Emergency Contact	Name: _____ Phone: _____	Relationship to Student: _____ Address: _____
Emergency Contact (if Doctor)	Name: _____ Address: _____	Phone: _____

Should the student suffer any injury which requires urgent medical attention while at Cultural Immersion our staff will, in the first instance, administer First Aid and if necessary contact emergency services.

Please sign below to give permission for a Cultural Immersion senior staff member to act on your behalf in ensuring the appropriate action is taken in the seeking of medical attention.

<p>I (<i>Students parents' name</i>) _____ give permission for: (please tick)</p> <p><input type="checkbox"/> Cultural Immersion staff with an accredited First Aid Certificate to administer first aid where necessary.</p> <p><input type="checkbox"/> Cultural Immersion staff with an accredited First Aid Certificate to administer paracetamol (500mg) tablets to my child for basic pain relief (headache, mild pains). The dosage shall follow, and not exceed, the recommendations on the packet.</p> <p><input type="checkbox"/> Cultural Immersion staff to contact emergency services if necessary.</p> <p>If we (parents) cannot be contacted in case of an emergency we authorise that the "Emergency Contact" is to be contacted. If the "Emergency Contact" cannot be contacted we (parents) authorise that a Cultural Immersion senior staff member act on our behalf until either we (parents) or an "Emergency Contact" can be contacted.</p> <p>Signature of Mother/Guardian: _____ Signature of Father/Guardian: _____</p>

Student's Medical Condition or Disability

If the student has a medical condition or disability please provide details below. Does the student require a specific type of support?

If the student has any known allergies (food, insect bites, medications, chemicals) please provide details below. Please also inform us if the student requires a specific type of support or intervention as a result of their allergies:

Does the student need to take any form of prescribed medication whilst at Cultural Immersion? Yes No

If yes please list the medication: _____

Are there any medication side effects we need to be aware of? If yes, please provide details: _____

What immunisations has the student had? _____

Health insurance provider & policy number: _____

Signature of Mother/Guardian: _____ Signature of Father/Guardian: _____

HOW DID YOU HEAR / LEARN ABOUT CULTURAL IMMERSION?

- | | | |
|---|--|--|
| Website (please specify) <input type="checkbox"/> | Exhibition/Expo (please specify) <input type="checkbox"/> | Newspaper/Magazine (please specify) <input type="checkbox"/> |
| Education Agent (please specify) <input type="checkbox"/> | Education Counsellor (please specify) <input type="checkbox"/> | Friend or Family (please specify) <input type="checkbox"/> |
| School/Teacher (please specify) <input type="checkbox"/> | Other (please specify) <input type="checkbox"/> | |

EDUCATION/AUTHORISED AGENT STAMP AND INFORMATION

I authorise the agent (detailed below) to receive information applicable to my studies at Cultural Immersion. Yes No

Agent
Official
Stamp

Agent Name: _____
 Agent Company: _____
 Agent Contact: _____
 Agent Comments: _____

 Offer Code: _____

APPLICANT CHECKLIST

Before submitting your application to Cultural Immersion or its representatives please ensure that you have completed all sections of this Course Application Form and that you have attached:

- | | |
|--|---|
| <input type="checkbox"/> Certified copies of your academic qualifications (with certified English translated copies) | |
| <input type="checkbox"/> Evidence of your English language ability | |
| <input type="checkbox"/> Copy of your passport | <input type="checkbox"/> Copy of your Visa |
| <input type="checkbox"/> Guardian Advice Notification form if under 18 years of age | <input type="checkbox"/> Homestay & Airport Pickup application form (if required) |

PRE-ENROLMENT CONDITIONS

I have read and understood the pre-enrolment conditions before signing the student declaration. By signing I understand and agree to abide by the pre-enrolment conditions and Cultural Immersions code of conduct policy.

1. I have read and understood the Fees and Charges Policy, the Student Deferral, Suspension and Cancellation Policy and the Student Refund Policy.
2. I have read and understood the information detailing course content and vocational outcomes on Cultural Immersions website and course guides.
3. I understand that Australian law requires student visa holders to inform Cultural Immersion of any changes of address within 7 working days and other changes thereafter.
4. Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2007; to ensure student compliance with the conditions of their visas and their obligations under Australian Immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students
5. Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registered Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, to the Tuition Assistance Scheme and the ESOS Assurance Fund Manager. In other instances information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law.
6. I acknowledge that Cultural Immersion is committed to protecting an individual's right to privacy in accordance with Privacy Act 2001.
7. I am aware and agree that any photo's of me or testimonials from me which are used by Cultural Immersion are the property of Cultural Immersion and may be used in promotional material printed, electronically developed and distributed or online.
8. I have read and understand the application procedure for recognition of prior learning (RPL) which is outlined in the Cultural Immersion RPL Policy and is available by contacting Cultural Immersion.
9. I understand that a provision for assessment of individual language, literacy and numeracy (LL&N) needs to be made before commencement of all classes and is monitored by teaching staff on an on-going basis. I am aware of additional LL&N support is provided by Cultural Immersion through its extensive range of English language courses and workshops.
10. I am aware that I am required to sign the Cultural Immersion offer acceptance agreement prior to commencement and concurrently with or prior to payment of the fee deposit.
11. I acknowledge that it is my responsibility to seek independent advice prior to signing this agreement.

STUDENT DECLARATION

- I declare that the information I have written in, provided with & attached to this application is true and correct. I have read and understood and agree to abide by all terms and conditions.
- I am aware that it is my responsibility to supply all supporting documentation for my enrolment and agree it is my responsibility to provide Cultural Immersion with any changes in my enrolment details (e.g. name, address, phone).

- **REFUND POLICY SUMMARY** all students must read and agree to)

If fees have been paid in advance and student's Visa application is rejected by Australian Immigration, all course fees (except bank & credit card fees) will be refunded in full within 28 days upon receipt of a written notification from the Australian Embassy.

Administration fees & Homestay Placement fees and all bank/credit card surcharges are not refundable under any circumstances.

If a student withdraws from their course for any reason he/she will be entitled to a pro-rata refund as follows:

- If a student withdraws 28 days or more before course commencement date, 100% of course fees will be refunded.
- If a student withdraws less than 28 days before course commencement date 70% of the course fees will be refunded.
- If a student withdraws within the first 28 days after course commencement date, 30% of the course fees will be refunded.
- No refunds will be made once the student has completed 28 days of their studies.
- No fees will be refunded if a student is expelled by Cultural Immersion as a consequence of committing a criminal offence, or a serious breach of discipline, or breach of code of conduct or if they severely compromise another person's safety.

For a detailed description of the full Refund Policy consult the Course Guide or Student Handbook.

- I declare that I have read the "Refund Policy Summary" above and have read the full policy in the student handbook. I further declare that I understand the full Refund Policy as detailed in the Cultural Immersion Student Handbook.
- I declare that I understand that should I severely breach code of conduct, conduct a criminal offence or threaten or harass other students, staff, host family or others then my placement will be terminated and I will receive no refund of any kind.
- I declare that I have read, understood and agree to the conditions of enrolment and Cultural Immersion policies as outlined in the Student Handbook & Course Guide available at Cultural Immersion and on their website at www.culturalimmersion.com.au .
- I accept that Cultural Immersion reserves the right to vary fees, course structure and timetables without prior notice.
- I give Cultural Immersion the authority to obtain further information as required regarding my enrolment, including contacting referees regarding my current and previous work performance.
- I give Cultural Immersion consent to provide information requested to the following entities:
 - Australian State and Federal/Commonwealth Government Departments.
 - Australian Tax office.
 - Hospital and Emergency Care staff in emergency or life threatening situations.
- I do / do not give permission for photos or video footage taken during lessons, excursions and activities of me / my son or daughter (if student is under 18) to be used for Cultural Immersion promotions such as newsletters, photo display boards, its web sites or other publications. I understand that Cultural Immersion will **not** sell photos or video footage to a third party.

APPLICANT'S SIGNATURE: _____ **Date:** _____

PARENT'S OR LEGAL GUARDIAN'S NAME AND SIGNATURE (if student is under 18 years of age)

Name: _____ Signature: _____ Date: _____

YOU CAN SEND THIS FORM TO US BY:

- **Delivering it in person to:** Level 7 East Wing, 50 Grenfell Street, Adelaide, South Australia.
- **Mail to:** Registrar, Cultural Immersion Pty Ltd, PO Box 3485, Rundle Mall, 5000, SA, Australia.

Administration Use Only

Receiving Officer: _____ Date Received: _____

Processed By: _____ Date: _____

Notes: _____