



**• PAYMENT SHEET/INVOICE**  
(Local Student)

This Payment Sheet must be completed and **MUST BE SUBMITTED** with any course enrolment form at enrolment.

**DETAILS:** NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

**COURSE FEES:** COURSE: \_\_\_\_\_ CODE: \_\_\_\_\_ START DATE: \_\_\_\_\_

PAYMENT DETAILS	AMOUNT (\$)	NOTES
Enrolment Fee:	\$	
Administration Fee:	\$	
\$200 Flat RPL Fee:	\$	<i>(if applicable) Only \$200 is payable if you are applying for RPL. You will be invoiced total course cost after RPL process.</i>
Tuition Fee:	\$	
Resource or Materials Fee:	\$	<i>(if applicable) Make-up Kit cost is \$200</i>
If paying by Visa or MasterCard add 2% surcharge:	\$	<i>Surcharge only applicable if paying by credit card. Multiply the TOTAL FEE by 0.02 to get the surcharge figure.</i>
<b>TOTAL FEE:</b>	<b>\$</b>	
<b>(please tick ✓ appropriate box <input type="checkbox"/>)</b>		
<input type="checkbox"/> I am paying the total fee amount upfront of:	\$	
<input type="checkbox"/> <u>or</u> I elect to pay the first instalment amount of:	\$	<i>(if applicable)</i>

**NOTE: IF YOU ARE APPLYING FOR RPL ONLY \$200 IS PAYABLE. YOU WILL BE INVOICED FOR COURSE AFTER RPL PROCESS HAS COMPLETED.**

**IF YOU ARE APPLYING FOR CREDIT TRANSFER NO UPFRONT FEE IS PAYABLE. YOU WILL BE INVOICED LATER.**

**PLEASE FILL OUT IF PAYING IN INSTALMENTS:** (please refer to the pricelist or Fact Sheet for instalment information)

- I have elected to pay the course fee in fortnightly instalments. The total course fee is: \$ \_\_\_\_\_
- The first instalment amount is \$ \_\_\_\_\_ the second is \$ \_\_\_\_\_ the third is \$ \_\_\_\_\_ & the fourth (*English Proficiency IV only*) is \$ \_\_\_\_\_
  - I agree to pay the first instalment of \$ \_\_\_\_\_ at enrolment and the other subsequent instalments by their invoiced due date.
  - I understand that I will be invoiced for the remaining instalments that are due every 2 weeks until fully paid.

**PAYMENT OPTIONS FOR AUSTRALIAN STUDENTS**

Please pay by **ONE OF** the following methods: *(we do not accept American Express or Diners Card)*

**Cheques must be made to: Cultural Immersion Pty Ltd**

IF PAYING BY DIRECT BANK TRANSFER	
<b>BANK:</b>	ANZ AUSTRALIA
<b>BSB:</b>	015311
<b>ACCOUNT NAME:</b>	CULTURAL IMMERSION PTY LTD
<b>ACCOUNT NUMBER:</b>	486196778
<b>AMOUNT TRANSFERRED:</b>	\$ _____
I have left <b>one</b> of the following as a reference with my direct bank transfer payment: <i>(please tick &amp; fill out)</i>	
<input type="checkbox"/>	Drivers License Number: _____
<input type="checkbox"/>	Transaction No.: _____
<input type="checkbox"/>	Other: _____
Your signature: _____	
Date: _____	

IF PAYING BY CREDIT CARD (VISA or MasterCard only)	
<b>Card Number</b>	_____
<b>Card Type:</b>	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard
<b>Name on Card:</b>	_____
<b>Card Expiry Date:</b> __ / __	<b>Last 3 digits of number on reverse of card (CCV)</b> _____
<b>Date:</b> _____	<b>Amount AU\$:</b> _____
<b>Cardholders Signature:</b> _____	
Print Name: _____	
Signature: _____ Date: _____	

<input type="checkbox"/> <b>I am paying by cheque.</b>
Cheque Number: _____
Bank: _____
Name on cheque: _____
Date on cheque: _____
Amount on cheque: _____
Signature: _____
<input type="checkbox"/> <b>I am paying in person by cash.</b>
Amount: \$ _____ Paid On: _____
Receipt Number: _____
Signature: _____
<b><u>PLEASE DO NOT SEND CASH BY POST</u></b>

**PLEASE POST TO: Business & Strategic Manager, E.E.T., PO Box 3485, Rundle Mall, SA 5000      OR DELIVER TO: Level 7 East Wing, 50 Grenfell St, Adelaide.**

<b>OFFICE USE:</b>
Receipt Number: _____ ANZ/EFTPOS Transaction Number: _____ Payment Cleared on C.I. Account on: _____ By: _____
Notes: _____